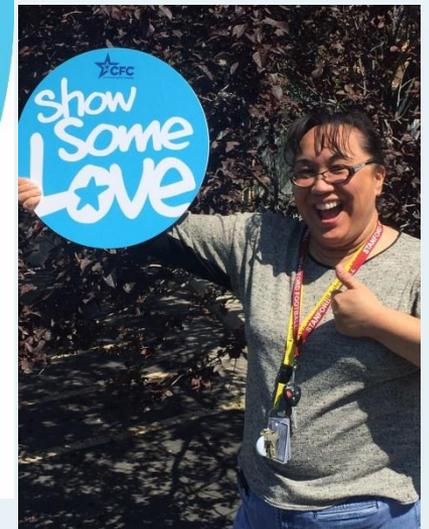


UPO / Keyworker Training - 2016



What is the Combined Federal Campaign?

- *Your* annual workplace fundraising drive. For postal, military, and civilian federal employees.
- An easy, fun and effective way to support the causes important to *you*.
- Hill AFB Campaign:
Sept. 29 – Nov. 11



The Power of the CFC

In 53 years, federal employees have...

- Given 7+ Billion dollars
- Changed countless lives...the CFC works!



CFC Structure

Supervisory Role: Local Federal Coordinating Committee (LFCC)

You (CFC UPOs & Keyworkers)



Federal Employees



CFC Charities



Administrative Role: Principal Combined Fund Organization (PCFO)

What is my role as UPO / Keyworker?

- **Prepare**
- ***Influence!***
- **Report & Process**
- **Say Thanks!**



PREPARE



Prepare: Get Your Act (team) Together!

- CFC team size depends on organization size
 - Goal: One CFC Volunteer per 25 employees
- Share knowledge from training
- Brainstorm ideas to make CFC fun and effective
 - For ideas, visit:
<http://www.intermountaincfc.org/CampaignTeam/CampaignManagers.aspx>

Prepare: Know How to Pledge

■ Giving methods:

- Paper pledge:
 - ✓ Cash or check
 - ✓ Payroll giving
- eGiving: Payroll Giving
 - ✓ myPay
- eGiving: Credit or Debit Card
 - ✓ CFC Nexus only

Paper Pledge Form

- One-time (cash/check) or Payroll Deduction



INTERMOUNTAIN COMBINED FEDERAL CAMPAIGN
 Central Receipt Point: 2955 Harrison Blvd. #201, Ogden, UT 84403

CFC Campaign City/State Code: **ATTENTION PAYROLL OFFICES:**
 No. **0870 49 1350** Only use this number to identify the local campaign.

PRINT NAME (LAST)	FIRST	MIDDLE INITIAL	CHECK (if applicable) <input type="checkbox"/> Civilian <input type="checkbox"/> Military	FEDERAL AGENCY AND OFFICE	SOCIAL SECURITY NUMBER/EMPLOYEE ID
WORK ADDRESS & ZIP CODE					WORK PHONE NUMBER ()

CONTRIBUTION: Fill in the blank showing the amount of your payroll allotment, cash or check contribution. Write in the total of your annual contribution in the space provided

ALLOTMENT SOURCE	AMOUNT	INTERVAL	TOTAL GIFT
CIVILIAN PAYROLL		X 26 pay periods	\$
MILITARY PAYROLL Branch of Service?		X 12 months	\$
CASH/CHECK Check Number: _____ <i>(make check payable to the Combined Federal Campaign)</i>		Cash/Check Amount: \$	\$

CHARITY CODE

ANNUAL AMOUNT

DESIGNATED GIFT: To designate one or more charities or federated groups, fill in the charity code(s) and dollar amounts above. Undesignated gifts are distributed among all organizations in proportion to their pledges.

COPY #1 - PAYROLL OFFICE

CFC organizations do not provide goods or services in whole or partial consideration for any contributions made to the organizations via this pledge card.

PLEDGE IN HONOR/MEMORY OF A LOVED ONE

Visit <http://www.intermountaincfc.org/Donors/SendaTribute.aspx>, complete the online form, and we'll send a FREE tribute card to the person of your choice. Thank you!

INFORMATION RELEASE (OPTIONAL)

Any information you enter below will be released, along with your name, to the charity(ies) to which you made a pledge. Do not enter your work address or email.

Home Address _____

Personal Email Address _____

In addition to my contact information, I authorize the CFC to release the amount of my pledge to the charity(ies) I designated above.

PAYROLL DEDUCTION AUTHORIZATION

I hereby authorize any agency of the United States Government by which I may be employed during 2017 to deduct the amount(s) shown above from my pay each pay period during the calendar year 2017 starting with the first pay period that begins in January and ending with the last pay period that begins in December, and to pay the amounts so deducted to the Combined Federal Campaign shown above. I understand that this authorization may be revoked by me in writing at any time before it expires.

SIGNATURE _____ DATE _____

MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalID=DCAC000120141017092555W0637010&GID - Internet Explorer



Main Menu

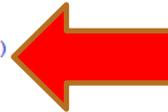
Exit

• 18 U.S.C. § 1030 prohibits unauthorized or fraudulent access to government computer systems. If the credentials you enter are not your own, you are in violation of this law and should exit this system immediately. Completing this action may subject you to a fine of up to \$5,000 or double the value of anything obtained via this unauthorized access, plus up to five years imprisonment.

Last Date myPay Accessed: 10/13/2014

Your Air Force Active Duty Account

- Leave and Earnings Statement (LES)
- Personal Statement of Military Compensation (PSMC)
- Savings Deposit Program (SDP)**
 - SDP Statement / Withdrawal Request
- Pay Changes:**
 - Allotments
 - Combined Federal Campaign (CFC)
 - Correspondence Address
- Direct Deposit:**
 - Net Pay EFT
 - Travel EFT
 - Miscellaneous EFT
- Taxes:**
 - Federal Withholding
 - State Withholding
 - Tax Statement (W-2)
 - Travel / Miscellaneous Tax Statement (W-2)
 - Turn on/off Hard Copy of W-2 and 1099-INT
 - SDP Tax Statement 1099-INT
 - Traditional TSP and Roth TSP
 - View Court Orders
 - Travel Voucher Advice of Payment (AOP)
 - Email Address
 - Security Questions for Password Resets
 - **Personal Settings Page** (Click here for details)



MYPAY PLEDGE INSTRUCTIONS

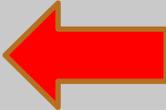
https://mypay.dfas.mil/?AccessString=DJMSFA~EMAIL&globalid=DCAC000120141017092555W0637010&gcCur - Internet Explorer



CFC Main | Exit

Your current monthly contribution and total CFC gift are shown below.
If you would like to add additional contributions to CFC, please click 'Add New Contribution'.

Your Current Monthly Contribution	\$0.00
Total CFC Gift:	\$0.00

[Add New Contribution](#) 

To make a one-time contribution, please contact your CFC key worker.

125%

MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalid=DCAC000120141017092555W0637010&qcC - Internet Explorer

myPay

CFC Main Exit

Campaign Search

Please enter the 4 digit CFC code that is on your pledge form. If the CFC code that is on the form is not valid, or you did not receive a pledge form, please visit your finance office for processing. Service members will not be allowed to stop or change their Charity allotment via mypay.

Find Campaign

Please confirm the campaign number and area are correctly listed below
OR enter another 4 digit CFC code and select Find Campaign

125%

Military Only! (Civilians, you will not see this screen. Skip to slide 5)

Enter 0870

MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalid=DCAC000220141017094219W0641549&gcC - Internet Explorer



Campaign Search

Please enter the 4 digit CFC code that is on your pledge form. If the CFC code that is on the form is not valid, or you did not receive a pledge form, please visit your finance office for processing. Service members will not be allowed to stop or change their Charity allotment via myPay.

Military Only! (Civilians, you will not see this screen. Skip to slide 5

Please confirm the campaign number and area are correctly listed below
OR enter another 4 digit CFC code and select Find Campaign

0870 Intermountain CFC



MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalid=DCAC000220141017094219W0641549&gcC - Internet Explorer



Enter the **amount per month** you would like to donate to the Combined Federal Campaign in the box below.

\$5.00

Save

You can add whatever amount you would like. This screen shows the amount per month (military). Civilians will specify an amount per paycheck (26 per year). Do **NOT** put your total gift for the year in this space!!!

MYPAY PLEDGE INSTRUCTIONS

Steps to Get Started:

1. Select your charity by selecting a search option below.
2. Enter the search criteria to locate your charity.
3. Add your charities by checking each checkbox next to the charity name.
4. Repeat steps 1 - 3 if you wish to add other charities.
5. When you have finished selecting all of your charities, click "Add" to add each charity and complete the Personal Information section.
6. To make a one-time contribution, please contact your local CFC representative.
7. Any undesignated dollars made by donors in CFCs are used for family support and youth activities in accordance with the donor's wishes.

Code Search | **Name Search** | **Category Search** | **Advanced Search**

If you know the exact 5 digit code of the charity in which you wish to contribute, enter the code in the textbox and click "Search".
If you wish to contribute all or a portion of your contribution to all International funds, enter "IIIII" in the code search field.

5 Digit Charity Code Search:

If you know the 5-digit code, enter it here. Or you can look up charities by name or category within myPay.

11350	Women In Military Service For America Memorial Foundation (www.womensmemorial.org EIN#521513535 Honor all Americans throughout history who helped guarantee our freedom! Help us build the history, and educate future generations about women's history. 32.2% A,B,W
11450	Wounded Warrior Emergency Support Fund (Air Warrior Courage) (301)588-3283 www.airwarriorcourage.org/ EIN#77049041 Wounded Warriors! We provide rehab services at three Military Treatment Centers, and starter IRS 529 College Savings Plans for dependent children. 2.4% P,W,T

If you do not wish to designate specific charities, click "Skip. Do not designate specific charities".
Undesignated gifts are distributed among all organizations in proportion to their pledges.

MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalid=DCAC000220141017094219W0641549&gcC - Internet Explorer



CFC

Main | Exit

Current contribution: \$5.00

Change Amount

Steps to Get Started:

1. Select your charity by selecting a search option below.
2. Enter the search criteria to locate your charity.
3. Add your charities by checking each checkbox next to the charities name and click **Add Selected Charities**.
4. Repeat steps 1 - 3 if you wish to add other charities. You may add up to 30 charities.
5. When you have finished selecting all of your charities, specify the amount of your contribution for each charity and complete the Personal Information Authorized Release section and click **Continue**.
6. To make a one-time contribution, please contact your CFC key worker.
7. Any undesignated dollars made by donors in CFC Overseas (0995) are allocated to the Overseas family support and youth activities in accordance with 5 CFR 950.701 (f) and (h).

Add Selected Charities  Search

1 charities found

	Charity code ▾	Charity Name ▾	% Admin ▾	EIN ▾	Website ▾	Category ▾	Description ▾
<input type="checkbox"/>	11450	Air Warrior Courage Foundation	2.4	770490412	www.airwarriorcourage.org/	P,W,T	Honor our Wounded Warriors! We provide rehab services at three Military Medical Centers, and starter IRS 529 College Savings Plans for dependents of aircrews KIA.

1. 

MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalid=DCAC000220141017094219W0641549&gcC - Internet Explorer



CFC Main | Exit

Current contribution: \$5.00 Change Amount

Steps to Get Started:

1. Select your charity by selecting a search option below.
2. Enter the search criteria to locate your charity.
3. Add your charities by checking each checkbox next to the charities name and click **Add Selected Charities**.
4. Repeat steps 1 - 3 if you wish to add other charities. You may add up to 30 charities.
5. When you have finished selecting all of your charities, specify the amount of your contribution for each charity and complete the Personal Information Authorized Release section and click **Continue**.
6. To make a one-time contribution, please contact your CFC key worker.
7. Any undesignated dollars made by donors in CFC Overseas (0995) are allocated to the Overseas family support and youth activities in accordance with 5 CFR 950.701 (f) and (h).

- Undesignated Contributions Per Month : \$5.00
- Designated Contribution Per Month : \$0.00

Delete	Charity Code	Charity Name	Contribution Per Month
<input type="checkbox"/>	11450	Air Warrior Courage Foundation	<input type="text"/>

Continue Add Charities Delete Selected

Once again, put the amount per paycheck for each selected charity. Do **NOT** put your total gift for the year in this space!!!

MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalid=DCAC000220141017094219W0641549&gcC - Internet Explorer

Current contribution: \$5.00

Change Amount

Personal Information

- Please complete the fields below. Work phone number or work email address and work street address are required.
- Please indicate if you wish to have your pledge amount released to your designated organizations.
- If you wish to authorize recognition, please indicate so in the Recognition Release Authorization field.
- Click address or email if you wish to release your contact information to your designated organizations.

Charity Code	Charity Name	Contribution Per Month
11450	Air Warrior Courage Foundation	5.00

Search for Charities

Personal Information Authorized Release

Work Email Address:

OR

Work Phone Number:
(10 digits only. ex. 2223334444)

Command/Unit Name. Please enter your unit location or code provided by your campaign worker.
(Alphanumeric field)

Amount Release Authorization:

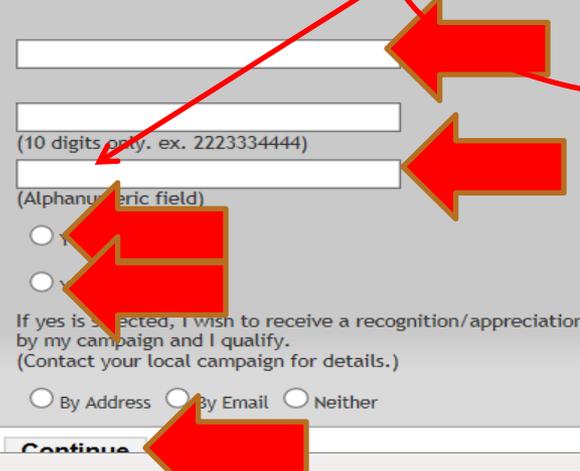
Recognition Release Authorization:

If yes is selected, I wish to receive a recognition/appreciation gift if offered by my campaign and I qualify.
(Contact your local campaign for details.)

Contact Release Authorization: By Address By Email Neither

Continue

Enter unit name here. See your UPO or Keyworker. Make sure you enter the name precisely.



Please review your contribution amounts and personal information.

Monthly Contribution:

\$5.00

Total CFC Gift:

\$60.00

Now you will see the total per year you are contributing. Verify it is accurate!

Charitable Distribution:

Charity Code	Charity Name	Contribution Per Month
11450	Air Warrior Courage Foundation	5.00

Personal Information Authorized Release

Work Email Address:

paul.baldwin.2@us.af.mil

Work Phone Number:

Work Street Address: (required)

Mission Support Group MSG

Amount Release Authorization:

Yes

Recognition Release Authorization:

Yes

Contact Release Authorization:

By Email

Home Email Address:

paul.r.baldwin80@gmail.com

Is this information correct?

To confirm this information and submit your CFC contribution, click Yes. Otherwise, click No.

No

Yes



MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/?AccessString=DJMSFA%7eEMAIL&globalid=DCAC000320141017122522W0690408&gcC - Internet Explorer



CFC

Main | Exit

CFC - Confirmation Notification

myPay has saved your option. Your Earnings and Leave statement will be your confirmation. This action will be effective **January 1, 2015**.

[View Pledge Card as PDF](#)

Select Main to make additional changes. Select Exit if you are finished.

MYPAY PLEDGE INSTRUCTIONS

https://mypay.dfas.mil/myPayPDF.aspx?globalid=DCAC000320141017122522W0690408&PLoc=2&PNam=DCAC00 - Internet Explorer



CFC Campaign Number 0870

City/State Code: _____ ATTENTION PAYROLL OFFICES:
Use this number only to identify the local campaign.

Last Name, First Name, MI

Civilian
 Military

Federal Agency and Office

Work Street Address

MISSION SUPPORT GROUP MSG

Work Telephone Number

ALLOTMENT SOURCE	AMOUNT	INTERVAL	TOTAL GIFT
MILITARY PAYROLL	\$ 5.00	x 12 months	\$ 60.00
CIVILIAN PAYROLL	\$	x 26 pay periods	\$
CASH/CHECK	Check Number: _____ Amount \$ _____		

CFC organizations do not provide goods or services in whole or partial consideration for any contributions made to the organizations via this pledge card.

CHARITY CODE

ANNUAL AMOUNT

1	1	4	5	0	\$60.00

DESIGNATED GIFT: To designate to one or more charities of federated groups, fill in the charity code(s) and dollar amounts above. Undesignated gifts are distributed among all organizations in proportion to their pledges.

INFORMATION RELEASE (OPTIONAL)

Any information your enter below will be released, along with your name, to the charity(ies) to which your made a pledge. Do not enter your work address or email.

Home Address: _____

Personal Email Address: _____

In addition to my contact information, I authorize the CFC to release the amount of my pledge to the charity(ies) I designated above.

PAYROLL DEDUCTION AUTHORIZATION

I hereby authorize any agency of the United States Government by which I may be employed during the next year to deduct the amount(s) shown above from my pay each pay period during next year starting with the first pay period in January and ending with the last pay period in December, and to pay the amounts so deducted to the Combined Federal Campaign shown above. I understand that this authorization can only be revoked by me through arrangements made with my servicing personnel or payroll directly.

SIGNATURE ELECTRONIC DATE 10/17/2014

OPM 1654
Revised March 2013

COPY #3 - CONTRIBUTOR'S COPY - KEEP FOR PERSONAL TAX RECORDS

myPay → Key Training Point Recap

1. (Beginning of pledge process). The 'Campaign Search' screen is only shown to active duty Air Force personnel. This information is automatically provided for civilians. The Intermountain CFC code is 0870.
2. (Near end of pledge process.) Donors must be trained to enter their Command/Unit or Federal Agency/Office code number for pledges to be properly credited. Do NOT enter 0870 here.

Credit Card Giving: CFC Nexus



Invite



How to Invite Effectively

- Be a Great Storyteller



Ask the Magic Questions

- What are you passionate about?
- What are you interested in?
- Have you (or a relative) ever...?

...then, Invite!

- Would you be willing to support that cause through a CFC gift?



Campaign E-mails

- Pre-drafted weekly emails with a different story and picture each week.

1. Introductory email
2. Five reasons to give
3. Why you CAN afford to give
4. Calculate your impact
5. Why the CFC is better for charities
6. Why giving makes you rich
7. Tax benefits of giving
8. Campaign close email



CFC Videos



Intermountaincfc.org → Donors → Videos

Remove Roadblocks

- **Do donors know *where* & *how* to pledge?**
 - Send instructions and links
 - Give a demonstration
 - Pre-fill the hard copy pledge form with name
- **Do they know they can afford it?**
 - Payroll giving benefits
 - All contributions are tax-deductible.
 - Payroll gifts don't begin until January

Explain e-Giving myPay



“As a cancer survivor, I will always fight for a cure! The CFC offers a great way to donate to organizations working on worthy causes like fighting cancer.”

- Lt Col Angela Cummins, U.S. Air Force

Choose your cause
and show some love today.

Intermountain CFC
intermountaincfc.org



How to make your CFC pledge
online using myPay:

- 1 Log in and select “Combined Federal Campaign”
- 2 a. Civilians/Marines:
Select “Add New Contribution”
b. Active Duty Army/Navy/Air Force:
Select “Add New Contribution,” enter and confirm
campaign code 0870 for Intermountain CFC
- 3 Follow the prompts to complete your payroll pledge
- 4 In the “Personal Information Authorized Release”
section, where it asks for “Agency/Office Name”
(for civilians), OR “Command/Unit Name”
(for military), type the text or number EXACTLY
as it appears below.
- 5 Review, confirm, and submit your CFC Pledge.

Thank
You For Showing
Some Love

Thank you for supporting your
favorite charities through the
Combined Federal Campaign!

Intermountain
Combined Federal Campaign



intermountaincfc.org

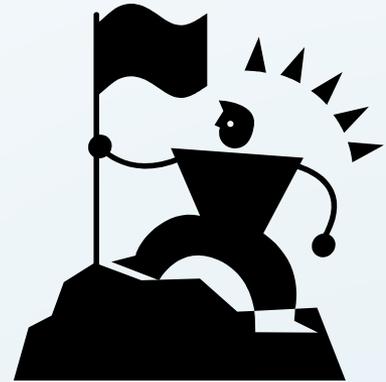


Harness *Positive* Peer Pressure

- **Memo from agency head**
- **Agency head speaks at internal kickoff/rally meeting**
- **Pick a FUN(d)raiser and DO it!**

Set a Goal

- Publicize the goal & track your progress.
- Get boss to approve a party/reward for making goal
 - (all employees invited!)



Visual Cues (poster, flyers)

Thermometer Poster -- *Don't start at \$0.*



Campaign Progress



Gloria Cruz
Federal Employee

\$ _____
Campaign Goal

Department/Agency

Choose your cause
and show some love today.

Intermountain CFC
intermountaincfc.org



Visual Cues (poster, flyers)



Our Help Is Needed

- More than 60 percent of low-income families cannot afford to have books in their homes.
- Only 44 percent of U.S. high school graduates are ready for college-level math and only 36 percent are ready for college-level science.
- Nearly 124 million children and adolescents are denied the right to education around the world.



Chandra Belmont
Federal Employee

It's Easy To Make An Impact

<p>Equip Students</p> <p>\$25</p> <p><small>provides a backpack and school supplies.</small></p>	<p>Give the Gift of Literacy</p> <p>\$58</p> <p><small>teaches a child or adult how to read.</small></p>	<p>Provide Child-friendly Spaces</p> <p>\$80</p> <p><small>provides safe play areas and safe space to play.</small></p>
<p>Help Provide Books</p> <p>\$120</p> <p><small>provides life skills textbooks for two classrooms.</small></p>	<p>Empower Youth</p> <p>\$250</p> <p><small>helps train a youth entrepreneur program.</small></p>	<p>Encourage STEM Education</p> <p>\$520</p> <p><small>provides a STEM education bundle for 40 students.</small></p>

Here's How It Works

1. Choose to give online or via paper pledge form
2. Select your payment method
3. Donate to charities working on your favorite causes
4. Charities receive and use funds throughout the year
5. Help is given to those in need

Choose your cause
and show some love today.

Intermountain CFC
intermountaincfc.org



Follow Up!

People forget. Remind them!



REMINDER

Create a Positive Environment

- **You & Your Team are the environment!**
 - How is your attitude?
 - Are you optimistic & positive?
 - Do you smile a lot?
- **Management is the environment!**
 - Are they supportive?
 - Do they ask for reports?
 - How is office morale?



Important REGS to Know! (cont.)

- **Fundraisers:**
 - Donor selects charity, or
 - Proceeds go to the Undesignated Fund (must disclose this)
 - You cannot designate a charity recipient for the fundraiser.
- **Involve the pledge form to increase your participation rate.** *(Not a regulation but a good idea!)*

REPORT & PROCESS



Getting Online Pledge Reports: CFC Nexus or myPay

One-stop shop for getting online pledge information is:

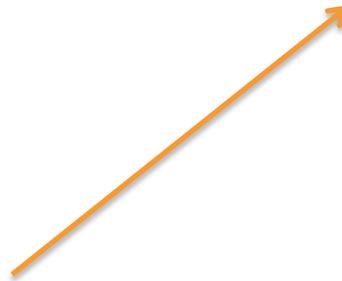


Getting e-Pledge Reports from CFC Nexus

1. Register with CFC Nexus
2. Email CFC Director and request Admin Access
3. After access is granted, Log into CFC Nexus at <https://www.cfcnexus.org/intermountaincfc/>

Getting e-Pledge Reports from CFC Nexus

- Under “My Tools” click on “Coordinator Tools” → report



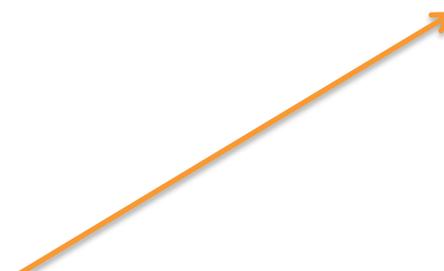
Getting e-Pledge Reports from CFC Nexus

COORDINATOR - REPORT

Agency Group	Agency	[EXPAND DETAILS]	Pledges	Dollars	Average Dollars
NARFE			1	\$364.00	\$364.00
2014 CAMPAIGN TOTALS			1	\$ 364.00	\$ 364.00

[Download CSV of this report](#)

Click here to download the report into an easily sortable spreadsheet



Paper Pledge Card Processing

- 1. Collect paper pledges from donors**
- 2. Return pink copy to donor**
- 3. Submit white & yellow copies (inside white reporting envelope) to your designated HAFB CFC collection point.**

POC: TSgt Adam Reathaford 777-3171

Christopher Moulton 777-7345

Reporting Envelope



Intermountain CFC (0870)

2955 Harrison Blvd.
Suite 201
Ogden, UT 84403
(801) 399-5584

CFC Batch # _____
(CFC HQ use only)

Federal Agency Name: _____ **Total # Employees:** _____

Please check one: First Report Additional Report Final Report

Campaign Coordinator / Keyworker Instructions

- Fill in the summary information below for contributions contained in this envelope. DO NOT include online pledge information or any information previously submitted.
- Separate payroll deduction pledge forms from cash/check forms. (Use rubber bands or paper clips.) Paper clip any checks and cash to the corresponding pledge form. NO STAPLES! Coins may be included loosely.
- With your Campaign Coordinator or CFC volunteer, validate the contents of this envelope.
- Photocopy this envelope for your records.
- Submit pledge form YELLOW COPIES ONLY (copy #2) with this envelope and send to the above address. For payroll pledges, submit the white form (copy #1) to your payroll center. The white pledge form copies for cash/check contributions do not need to be sent to the payroll center.

Date of this report: _____

Do NOT include online pledge information here.

Type of Contribution	Number of Contributors	Total Amount
Payroll Deductions	#	\$
Cash/Checks	#	\$
Special Events/Fundraisers		\$
Confidential contributions	#	
TOTAL FOR THIS REPORT	#	\$

Coordinator Name / Keyworker name (print): _____ Phone #: _____

Witness name: _____ Initials: _____

(Do not write below this line)

Reporting: Wells Fargo Deposit Slips

(optional but preferred method to submit cash/checks)

- Put yellow copy + bank receipt in Reporting Envelope!

POSITIVE RECORD COPY
NOTE (988-988 201)
11-24-1210
COMBINED FEDERAL CAMPAIGN
955 HARRISON BLVD., STE. 201
OGDEN, UTAH 84403
Wells Fargo Bank, N.A.

DATE: 11-24-1210
DEPOSIT MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY	DOLLARS	CENTS
COIN		
CHECKS (ATTACH SEPARATELY)		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
TOTAL FROM OTHER SIDE OF ATTACHED LIST		

PLEASE

COMBINED FEDERAL CAMPAIGN
2955 HARRISON BLVD., STE. 201
OGDEN, UTAH 84403
Wells Fargo Bank, N.A.

DATE: 11-24-1210
DEPOSIT MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY	DOLLARS	CENTS
COIN		
CHECKS (ATTACH SEPARATELY)		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
TOTAL FROM OTHER SIDE OF ATTACHED LIST		

\$

⑆518200392⑆ 0418184968⑆

SAY THANKS



Thank Donors: Thank-you Card



Thank Donors: Get Creative!

- Ask the boss to send an email / memo
- Put up a thank-you banner
- Bring in a cake (food is always appreciated!)
- Verbal thank you
- (Be careful not to make anyone uncomfortable)

